

## Calpaca BOD Meeting Agenda

Date: April 11, 2022

Time: 7:00pm

The California Alpaca Breeders Association (Calpaca) represents alpaca owners, breeders, and enthusiasts in California and beyond. We promote the well-being of alpacas and education of the public about alpacas, alpaca fiber, and alpaca products. We support each other through shared information and experiences, and host meetings, speakers and shows for the benefit of members and the public.

### Welcome and call to Order -- Dianna

Meeting called to order at

Attendees & Officers:

Dianna Jordan-President

Steve Craig-Vice President

Stacey Payne-Secretary

Brandi Mello-Treasurer

Maureen Macedo—Guest -- California Classic---Left call at \_\_\_\_\_pm

Russ Mello—Guest—Update on the fall show---Left call at \_\_\_\_\_pm

### Documents for review at this meeting:

- 22-3-14 Agenda
- 1-17-22 BOD meeting minutes-Payne
- 2-14-22 BOD meeting minutes-Payne
- 2-28-22 Special meeting regarding the California Classic--Payne
- Current Treasurer's report –Mello
- Current Membership report-Mello
- 2022 Proposed Budget-Jordan

Guest: Maureen Macedo—Update on the California Classic

NOTES:

Guest: Russ Mello—Update on the 2022 Fleece Show and the Fall halter show

NOTES:

### Item1: Discussion/Action—Minutes: Payne

1A-Recommendation/Motion: Approve the minutes from the March 14, 2022 as amended.

Those in attendance: Jordan, Craig, Payne, Mello

Discussion:

Motion by:

Second by:

Vote: *in favor*      against      abstain

**1D: 2022 Budget—Jordan**

**Proposal: Accept the 2022 Calpaca budget as written**

Discussion:

Motion by:

Second by:

Vote: *in favor*      against      abstain

**Item 2: Discussion/Action—Treasurer's Report: Mello**

Recommendation/Motion: Approve the Treasurer's report as presented

Discussion:

Motion by:

Second by:

Vote: *in favor*      against      abstain

**Item 3: Update—Membership: Mello**

**March 2022**

New Members \_\_\_\_ Associate Members \_\_\_\_ Farm Members \_\_\_\_ Total Members \_\_\_\_ Dues Paid \_\_\_\_

**Item 4: NEW BUSINESS**

**Item 4A: Review and acknowledge the resignation announcement from Jackie Jones.**

Discussion:

**Item 4B: Discuss next steps in selecting someone to fill Jackie's position**

Discussion:

Motion by:

Second by:

Vote: *in favor*      against      abstain

**Item 4C: Review the proposed Event Manager Agreement**

Discussion:

*Motion by:*

April 3, 2022

**Memo to the Board**

**From: The Dispersal Committee (Steve Craig, Russ Mello, Larry Macedo)**

**Subject: Trailer and Show Panels Sold**

**Background**

Cal-Paca purchased the trailer and about 500 4X8 lightweight fence panels in 2015 and used at shows where the facility didn't have paneling available. Over the years there was always an issue with moving the van, storing it, and the work involved by volunteers to make all this happen. The trigger to consider selling the van was when Cal-Paca had to pay for monthly storage about a year ago. Another trigger was that Cal-Paca needed to cash up its treasury.

The President of Cal-Paca established the "Dispersal Committee" to find a buyer and dispose of its largest assets consisting of a large trailer and about 500 show panels. The following is a list of questions that should answer any concerns the board members may have.

**1. What individuals or entities have purchased the panels?**

Menezes Hay Company 5030 Dwight Way, Livingston, CA 95334, is a private party; trailer and panels sold as a package for \$11,000. Cal-Paca is not being charged for fuel or moving costs from Merced. Trailer will be stored at the Menezes ranch until the transaction is completed with a signed bill of sale and cash in hand. Moving costs back to storage, if not sold, would have been about \$800 to \$1000. Larry will be the Cal-Paca representative and contact person on the sale and subsequent events.

**2. What is going to be the net income for Cal-Paca?**

The net income will be \$11,000. Total money invested was an original \$3000 price tag and one year of storage at \$1600. This \$4600 was sunk costs, so we are actually getting this money back.

**3. Have contracts been written for the sale of the panels and trailer?**

The title has been found but some additional DMV work has to be done to bring it current. Once completed, the sale can be consummated using a DMV Bill of Sale form. There is a requirement that has been agreed to that Menezes will deliver 250 panels (pending the Glenn Co. fairgrounds approval) to "Orland" for Cal-Paca's next Gold Country show this Fall.

**4. How are the panels being transferred to their new landing spot and what is the charge going to be?**

Menezes is moving the trailer and no charge to Cal-Paca.

**5. Are Cal-Paca members going to be offered the opportunity to purchase panels.**

No, once the trailer left the show, any opportunity for members to buy the panels ended.

**The Process and Decision Making**

Work started on selling the panels about 3-4 weeks ago. A number of considerations were discussed including selling panels to Cal-Paca members. All of these were negated when Jeremy Menezes stepped forward and offered to buy the entire package, along with free moving and transferring panels to Orland. Sale of panels to the Glenn County Fairgrounds (Orland) has no impact either way on the Gold Country Gathering.

Basically, this is a huge success. About 250 panels will be delivered to Orland ("Glenn County Fairgrounds") by Menezes, which will host the Gold Country Gathering, and we dispose of a long-term burden, and we add \$11,000 to the Cal-Paca treasury.

**Next Step**

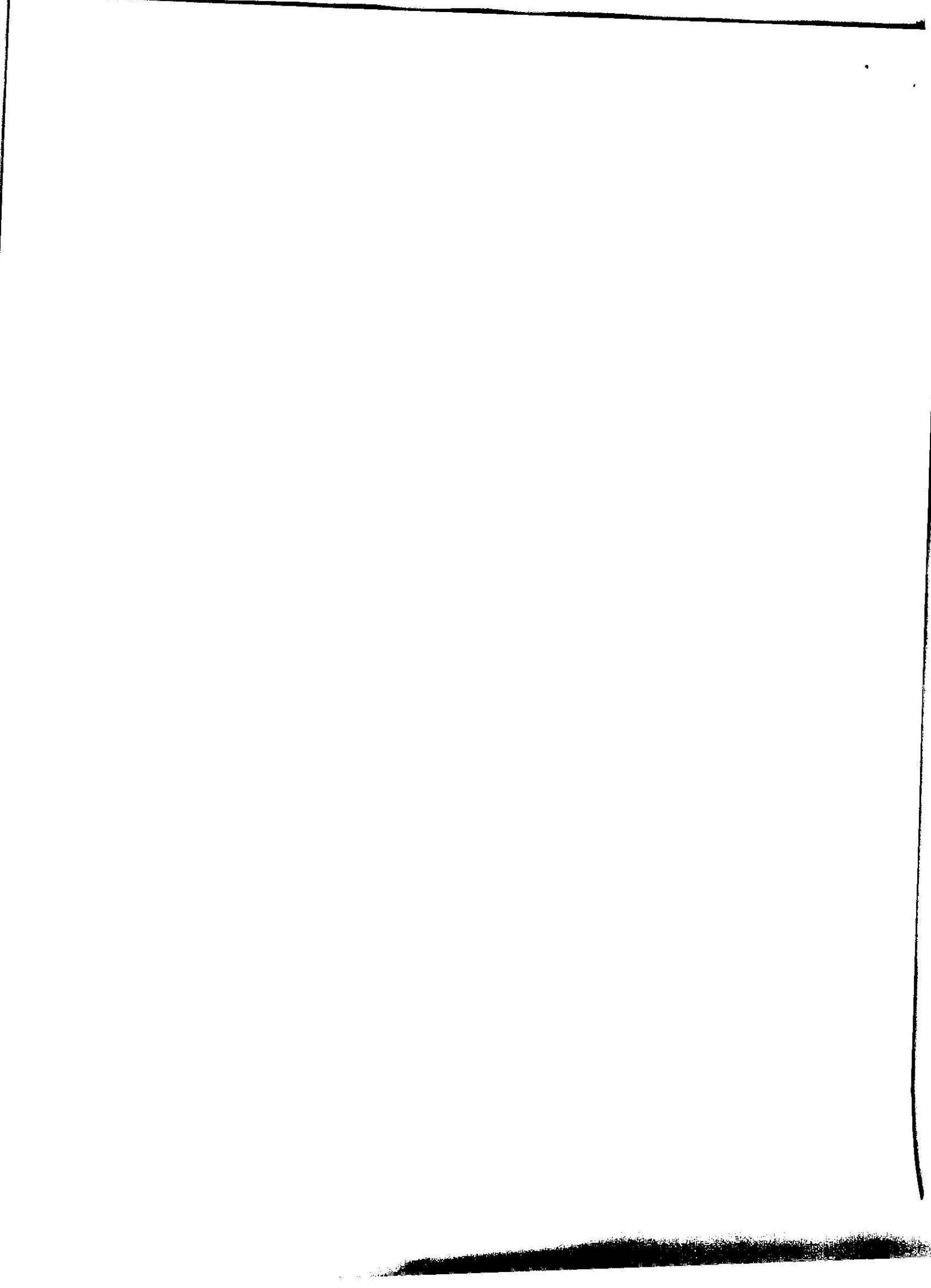
The Committee recommends that the Cal-Paca Board of Directors approves the sale of the trailer/panels as presented here, even though it is after the fact. Either the President can call a special meeting or it can wait for its regularly scheduled meeting on about April 11. Cal-Paca should have its check after all the pieces for this transaction are completed.

Steve Craig 4-3-22

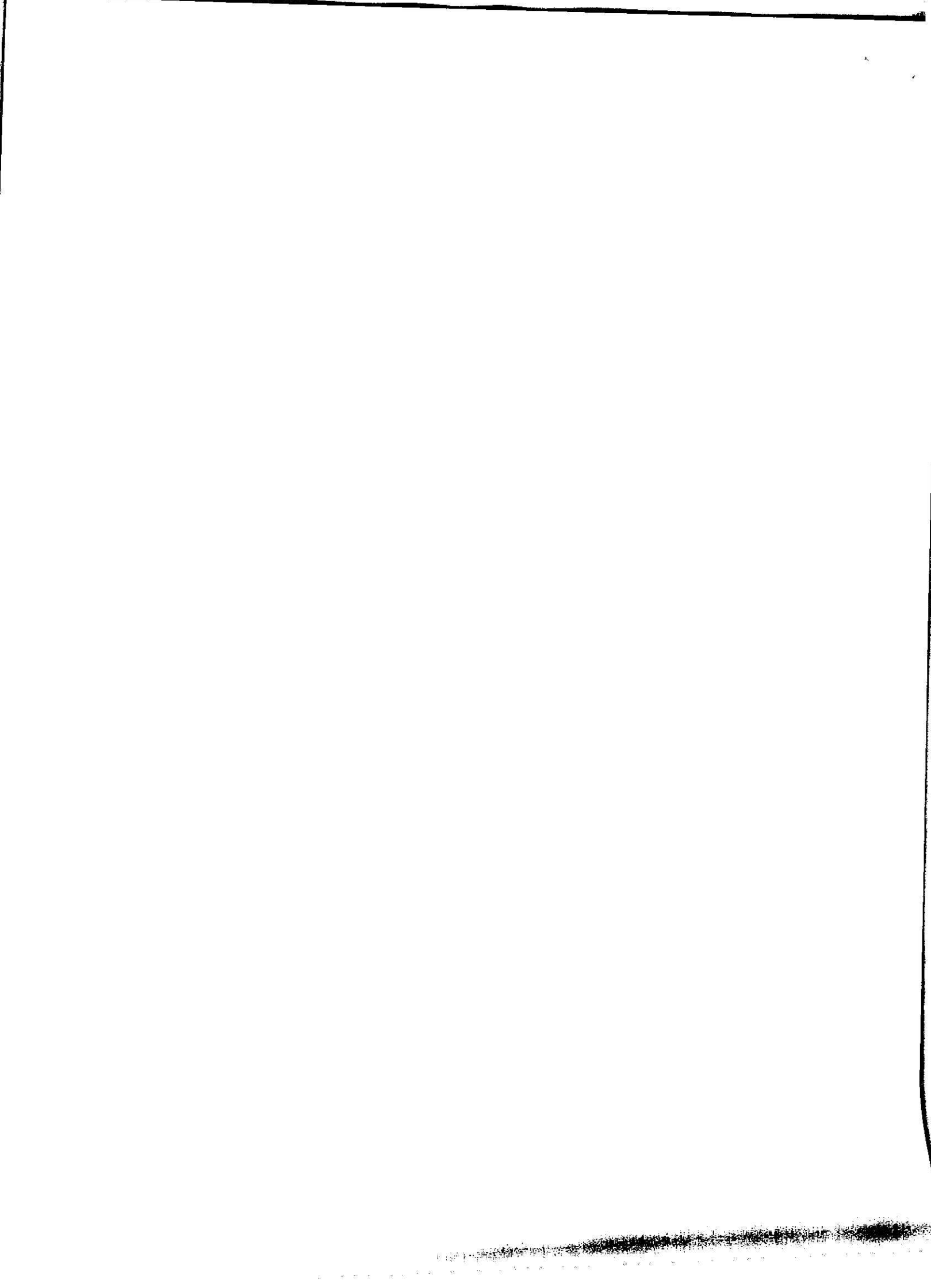
## 22 CALPACA PROPOSED BUDGET INCOME & EXPENS

INCOME			
2019 Actual	2020 Proposed	2020 Actual	2021 Actual
\$ 110.00		\$1,045.00	\$ -
\$ 240.00	\$ 300.00		\$480.00
\$ 500.00	\$ 300.00		\$450.00
\$ 2,400.00	\$ 3,000.00	\$6,795.54	\$6,300.00
			\$ -
\$ 35,525.00	\$ 25,850.00	\$16,889.70	\$ -
\$ 29,375.00			
\$ 26,349.00	\$ 26,349.00	\$8,768.66	\$ -
<b>\$ 94,499.00</b>	<b>\$ 55,799.00</b>	<b>\$ 33,498.90</b>	<b>\$ 7,230.00</b>

Expenses			
2019 Actual	2020 Proposed	2020 Actual	2021 Actual
\$ 1,540.00	\$ 1,500.00	\$6,019.57	
\$ 1,055.00	\$ 1,000.00		
\$ 691.00	\$ 500.00		
\$ 464.00	\$ 500.00		
\$ 43.00	\$ 40.00		
\$ 255.00	\$ 280.00		
\$ 1,707.00	\$ 1,800.00		
\$ 461.00	\$ 750.00		
\$ 150.00			
\$ 439.00	\$ 400.00		
	\$ 650.00		
\$ 1,012.00	\$ 1,000.00		
\$ 250.00	\$ 750.00		
\$ 92.00	\$ 180.00		
\$ 500.00	\$ 500.00	\$500.00	
\$ 1,530.00	\$ 1,500.00		
\$ 922.00	\$ 950.00		
\$ 499.00	\$ 500.00		
\$ 990.00	\$ 1,000.00		



\$	47,429.00	\$	43,500.00	\$29,223.90	
\$	35,790.00	\$	36,000.00	\$271.46	
\$	18,588.00	\$	25,000.00	\$31,997.19	
\$	250.00	\$	2,450.00	\$1,779.56	
\$	80.00	\$	50.00	\$500.00	
\$	114,737.00	\$	120,800.00	\$	70,291.68



Second by:

Vote: *in favor*      against      abstain

## Item 5: OLD BUSINESS

### Item 5A: Update on sale and disbursement of the show panels and trailer--Craig

Present the finalized panel disbursement document for approval

Discussion:

Recommendation/Motion: Approve the show panels/trailer final agreement as presented.

Discussion:

Motion by:

Second by:

Vote: *in favor*      against      abstain

## Summary of Action Items from the March 14, 2022 Board Meeting

These are the actions to be started, to continue, or to complete before the next board meeting on March 14.

### Dianna:

To be completed:

- Resend the 2022 Budget and ask for an email vote for approval
- ~~Contact L'illette regarding the webmaster~~
- ~~Contact Castillo's regarding membership~~
- Prepare the announcement to membership regarding the Citizen of the Year award
- Prepare the communication to the membership regarding change in quarterly education meetings to become roundtable discussions

Continue:

- Updating website

### Brandi:

- provide the BOD a monthly progress report on the fleece show
- ~~California Classic continue to meet with Maureen. She will be providing the updates at the board meetings.~~

Continue:

- ~~Working with Jackie on maintaining the Treasurer and Membership reports~~

Complete:

- post about the possible event on the Calpaca FB page for feedback ASAP and report back at the March meeting
- ~~Prepare reports for the March 14 BOD meeting~~



**Steve:**

Start:

- investigate what other affiliates are doing to support their membership. This will include previewing websites, checking out membership benefits, comparing annual dues, procedures and processes that could be adapted by Calpaca.
- Provide update at March 14 board meeting

**Stacey:**

Complete:

- ~~Send the January 17 minutes in a compatible format ASAP~~
- ~~Welcome letters to new and renewed Calpaca members~~
- prepare a "write-up" about the Ag Day event with the intent to recruit someone to head up the event.

**Item 6: Round Table--Jordan**

- Questions, concerns, comments

**Motion to adjourn**

Motion by:

Second by:

Adjourned at ----- pm